# **IES Research Officer**

Please apply using a CV, detailing your education and employment history, and covering letter. Your letter should set out your interest in the role and suitability for it, along with the areas of IES work which interest you most and why. Please use the STAR framework (situation, task, action, result), to include details of your experience in:

* using quantitative AND/OR qualitative research methods AND/OR advanced quantitative AND/OR qualitative analytic techniques. Please indicate the statistical or analytical tests you applied and what these showed. (c250 words)
* leading evidence or literature reviews, and of reporting and communicating research with others. (c250 words)
* managing workload, prioritising tasks and working towards multiple deadlines. (c250 words)

# **Software skills**

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| Please highlight your familiarity with the following computer packages: | | |
| **Microsoft tools (Word, Powerpointl)** | None/familiar/very familiar/proficient |
| **Qualitative analysis tools (Atlas, NVivo)** | None/familiar/very familiar/proficient |
| **Excel for quantitative analysis, formulae etc** | None/familiar/very familiar/proficient |
| **SPSS** | None/familiar/very familiar/proficient |
| **Stata** | None/familiar/very familiar/proficient |
| **Stata Programming** | None/familiar/very familiar/proficient |
| **Other (please state)** |  |

# **Please write your cover letter below:**