**IES equal opportunities monitoring form**

We are an equal opportunity employer. The aim of our policy is to ensure that no job applicant or employee receives less favourable treatment because of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

To ensure that this policy is fully and fairly implemented and monitored, and for no other reason, would you please provide the following information:

**Age**

☐Prefer not to say

☐Over school age - 17

☐18-24

☐25-34

☐ 35-44

☐ 45-54

☐ 55-64

☐ 65-74

☐ 75+

# Disability

☐Prefer not to say

☐Do you have a disability?

☐Yes, I am aware I have a disability

☐No, I don’t have a disability

☐As far as I am aware, I don’t have a disability

You will be considered as having a disabilityfor discrimination purposes if you fit the definition as given in the Equality Act 2010. In the Act, a disabilityis a ‘physical or mental impairment which has a substantial and long term adverse effect on a person’s abilityto carry out normal day to day activities.’ For these purposes, ‘long term’ is taken to mean the condition is likelyto last longer than 12 months or likely to recur.

Continued overleaf

# Ethnicity

|  |
| --- |
| ☐**Prefer not to say** |
| **Asian or Asian British**☐Bangladeshi☐Indian☐Pakistani☐Other Asian background, please specify: | **Chinese and other groups**☐Chinese☐Other ethnic group, please specify:Click here to enter text |
| **Black or Black British**☐African☐Caribbean☐Other Black background, please specify: | **Mixed race**☐White and Asian☐White and Black African☐White and Caribbean☐Other Mixed background, please specify:Click here to enter text |
| **White**☐British☐Irish☐Other White background, please specify: |

Click here to enter text

**Religion or belief**

☐Prefer not to say

☐Buddhist

☐Christian

☐Hindu

☐Jewish

☐Muslim

☐Sikh

☐Other, please specify:

Click here to enter text

☐No religion

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# Gender

☐Prefer not to say

☐Female

☐Male

☐Other

**Sexual orientation**

☐Prefer not to say

☐Lesbian

☐Gay man

☐Bisexual

☐Heterosexual/straight

**Data protection statement**

Data Controller name: Institute for Employment Studies

We use this information to review compliance with our policies on equal opportunity in relation to recruitment. We will use this data to inform our statistics on the representation of the categories of individual as shown above. We will treat all personal information in line with current data protection legislation and our data protection policy. For more information on how we use the information you have provided, please see our privacy notice for job applicants, found here:

[https ://www.em ployment-studies .co.uk/vac anc ies /job-applicant-privac y-policy](https://www.employment-studies.co.uk/vacancies/job-applicant-privacy-policy)

In order for us to process this information and to comply with data protection legislation, we require your consent. You are not required to give your consent; you acknowledge that any consent given is freely given. Your job application is not dependent on your giving consent to our processing of this data.

Including your signature below will signify your consent to our processing of this information. Once you have given consent, you may withdraw it at any time by contacting Catriona Homer, HR Manager at Catriona.hom er@em ployment-studies .co.uk

Signature:

Date: (dd/mm/yyyy)